



FAKIR MOHAN UNIVERSITY

VYASA VIHAR, JANUGANJ, BALASORE – 19

No. Exam-IA-04/2025/ 829 / FMU

Date: 28/02/25

From

The Controller of Examinations
F. M. University,

To

The Principals,
All +3 Degree Colleges under
F. M. University, Vyasa Vihar, Balasore

Sub: Submission of Eligible student list, fees and other connected documents for UG 6th Semester (Regular) Examination, 2025.

Sir / Madam,

You are requested to forward the Eligible student list, fees and other connected documents in support of the students of your College/Institution for their admission into the aforesaid examination as per instructions and guidelines furnished below.

The commencement of the examination is tentatively scheduled to be held from **24.03.2025**.

ELIGIBILITY OF A STUDENT:

UG 6th SEMESTER (REGULAR) EXAMINATION, 2025 (REGULAR) (2022 ADMN. BATCH)

- He/She must have taken admission to the First year UG Degree Course in Arts/Science/Commerce during the academic session 2022-2023.
- He/She must be a registered student of the University.
- He/She must have been admitted/ enrolled to 5th Semester Exam. 2024.
- He must have required attendance.
- He/She must have not taken C.L.C.

FEES TO BE COLLECTED

1. Examination fees	Rs. 400/-
2. Centre Charge	Rs. 150/-
3. Practical fees	Rs. 100/- (for practical subject only)
4. Enrolment fees	Rs. 50/-
5. Supervision fees	Rs. 50/-
6. Fees for marks	Rs. 50/-
7. Coding fees	Rs. 25/-
8. Computer fees	Rs. 50/-
9. Project Fees	Rs. 100/-
10. Provisional Certificate Fee	Rs. 100/-
11. Original Certificate Fee	Rs.500/-

N.B

- I. The centre charges and practical fees and project fees collected from the students are to be retained by the Principal / Centre Superintendent of the college to meet the centre expenses and conduct of practical examinations and project works. The College must submit the certificate as per the proforma provided with respect to expenditures made within one month from the completion of the Exam and refund the unspent balance if any to the university.

The Fees May be paid Online.

CUT OFF DATE FOR SUBMISSION OF FEES – 13.03.2025.

STEP FOR SUBMISSION OF MNR & FEES ONLINE.

1. For Regular Exam (2022-23 Adm. Batch)
- a) Go to Exam registration > Affiliation > Fill the affiliation strength & upload affiliation.
 - b) Go to Form fill up payment >
 - Fill up necessary details.
 - Provide necessary Certificate.
 - Save and proceed to payment.

After successful payment a success message will pop on the screen.

The Principals are requested to fix the date of filling up of forms according to their suitability so that forms filled up in all respect should be reached on the above date.

Yours faithfully


CONTROLLER OF EXAMINATIONS

Dt. 28/02/25

Memo No. 830 /FMU

Copy forwarded to PA to Vice-Chancellor / Registrar / Comptroller of Finance / All Sections /Notice Board / Guard File for information and necessary action.


CONTROLLER OF EXAMINATIONS

Memo No. 831 /FMU

Dt. 28/02/25

Copy forwarded to M/S IVY Baron, Bhubaneswar.


CONTROLLER OF EXAMINATIONS